



Pollinator Project Rogue Valley Pollinator Pals Community Educator



Employment Type: Permanent part-time, 20 - 25 hrs/wk, including occasional evenings and weekends

Compensation: Starting at \$20 per hour

Benefits: Flexible schedule. Five paid holidays and one unpaid personal day. Unpaid sick leave. Reimbursement for work-related travel from office to work locations. Professional development opportunities.

Location: Pollinator Project Rogue Valley, 312 N. Main St., Suite B, Phoenix, OR; area schools and community venues as applicable; work-from-home arrangement when appropriate.

Application Deadline: when filled

Start Date: as soon as filled

Position Overview

Pollinator Pals is the youth education program of Pollinator Project Rogue Valley, a nonprofit based in Phoenix, Oregon. This program incorporates creative programming and hands-on activities to teach youth, from kindergarten to high school, about the importance of native pollinators and native plants for our local ecology and food systems. The Community Educator works with the Pollinator Pals team to engage with community members and deliver lessons and activities in a variety of educational settings (schools, parks, homeschools, etc.) using developed lesson plans or freeform at events.

Pollinator Pals Education Program Mission and Scope:

"Conservation Through Education"

Pollinator Pals supports PPRV's mission by connecting with children and teens in schools, at community events, and partnering with community organizations to provide creative lesson plans, indoor and outdoor activities, and more. Working with volunteers and our Education Committee, we develop and provide lesson plans, interactive activities, videos, games and quizzes around the topics of native pollinators, native plants, and their importance for our region's food systems and ecosystems. Learn more about Pollinator Project Rogue Valley [here](#), and the Pollinator Pals program and team [here](#).

Responsibilities and Duties include but are not limited to:

- Teaching in a variety of classroom and/or outdoor settings, and leading educational activities such as pollinator counts, arts and crafts, games, etc.
- Co-develop lessons, activities, kits, presentations, and other resources, and package / prep materials for classes and events.
- Undertake self-paced research on topics relevant to native plants and pollinators.
- In coordination with the Education Coordinator, develop relationships with teachers and community members to encourage ongoing participation.
- Support program evaluation with data collection and data entry.
- Engage with and support PPRV's Education Committee and other PPRV volunteers in developing and delivering the program's events and lessons; participate in in-person and virtual bi-weekly Education Committee meetings.
- Organize, manage, and participate in community outreach events.
- Assist with community engagement, including writing blog posts and newsletter articles, posting on social media, creating flyers and educational materials, creating and editing videos, and taking and cataloging photos.
- Maintain a focus on Justice, Equity, Diversity, and Inclusion to best support the diverse community we work with.
- Help with ongoing native garden maintenance as time allows.

Requirements:

- Personal vehicle for work-related activities with full-liability insurance coverage.
- Valid driver's license, clean driving record and ability to provide documentation.
- Be available to work on weekends and/or evenings as needed.
- Willingness to have a background check for work in school districts.
- Good written, verbal, and interpersonal communication skills.
- Maintain excellent organizational skills with ability to prioritize, coordinate and simultaneously maintain multiple projects with high level of quality, accuracy, and productivity to accomplish tasks and goals.
- Ability to work with minimal supervision, take initiative, and make independent decisions.
- Ability to work effectively and creatively with others to accomplish goals, suggest improvements, and identify and resolve problems.
- Help maintain an environment that fosters trust, open communication, and teamwork.
- Willing and able to work in a shared, open space office setting.
- Be approachable, flexible, and adaptable to change.
- Help keep the workplace neat and tidy and be respectful of interpersonal boundaries.
- Able to bend, stoop, dig, and pick up and carry up to 30 pounds.

Qualifications

- College-level education in a related field (education, environmental science, biology, etc.).
- Teaching experience in various and diverse classroom environments, including working with youth, K-12.
- Interest, experience, and/or knowledge about native plants and/or native pollinators of Oregon.
- Interest in recruiting, supporting, and leading volunteers.
- Experience with Google workspace, Zoom, Canva, and cell phone-based communication tools.

Preferred

- Degree in a related field (education, environmental science, biology, etc.).
- More than 1 year teaching experience.
- Spanish as a second language.
- First Aid and CPR certification or willingness to obtain certification.
- Experience or training in equity and inclusion work.
- Awareness of and sensitivity to the fact that native plants were, and still are, part of the culture of the native peoples of this land.

To apply:

Send a short cover letter of interest and reasons for interest along with a resume, as a PDF, to pollinator@pollinatorprojectrogu山谷.org, with the subject line 'Pollinator Pals Community Educator Position'.

Pollinator Project Rogue Valley is an affirmative action / equal opportunity employer. We do not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the basis of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression.